

Ballyholme Primary School
6 Glenburn Park
Bangor
BT20 5RG

Controlled Primary School

Enrolment No. 630
Admissions No. 90

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Principal: Mrs P Rothwell B.Ed Hons, PQH (NI)
Chair of Board of Governors: Rev P Lyle B.Ed, B.D.

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Admissions Criteria

The school will admit children of compulsory school age who are resident in Northern Ireland at the time of their proposed admission.

Year 1 Intake

In the event of there being more applicants than places available the following criteria will be applied in the order set down. If there is oversubscription in a particular criterion, then the next criterion will be applied to determine the allocation of places.

- 1 Children who have a child of the family presently enrolled at the school. This will include brother, sister, half-brother(s)/sister(s), adopted or foster children. (Please provide the name of the applicant's sibling when completing the application)
- 2 Children for whom Ballyholme Primary School is the closest primary school to their permanent address. This will be measured using Google Maps as the crow flies from the home address to Ashley Drive school gate.
- 3 After the application of criteria 1 and 2, the final places will be selected on the basis of who lives closest to the school. Distance will be measured using Google maps, as the crow flies, from the front entrance of the home to the Ashley Drive school gate. Should there be a tie on this distance criterion the place will be awarded using date of birth with the place being awarded to the oldest child.

The above criteria will also apply to Y1 admissions after the beginning of the school year.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is submitted online or provided directly to the school. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided to the school. Examples of such information include whether the child has brothers/sisters attending the school.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

All applicants will be required to verify information by providing the following documents directly to the school, by noon on 8th February 2019:

Admissions criteria for entry September 2019

The child's original, birth certificate. (essential).

A utility bill or bank/credit card statement giving current address dated within the last 3 months.

A driving license with current address.

Only 1 item of the latter 2 is necessary.

Waiting List Policy

Any parent who wishes their child to be placed on a waiting list for any year group should confirm this request in writing. Parents should renew their request in writing at the beginning of each school year. (1st September)

Should a place become available the above criteria will be applied to all children on the waiting list until the school's admission number has been reached.

Y2-Y7 Intake

Applications for admission to Years 2-7 will be considered as above

Applications for Admission

	Total Applications (inc further preferences)	Total Admissions
2016/17	97	90
2017/18	87	84
2018/19	116	90